

# Erin Fonseca

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## Education

**Master of Arts in Education**, Mount Mary University • Milwaukee, WI – 2021

**Bachelor of Arts in Liberal Arts**, Sarah Lawrence College • Bronxville, NY – 2014

## Certifications

**Universal Design for Learning**, Harvard University

**Waldorf Grades & High School Certification**, Great Lakes Waldorf Institute

## Relevant Experience

### Recreation Manager - After-School Arts & Humanities

#### Milwaukee Recreation

August 2025 – Present

- Designs, implements, and coordinates arts programming for MPS after-school programs, including management of the Creative Allies program
- Tracks student participation and the impact of arts programming across MPS after-school programs
- Conducts site visits to monitor program quality and support program partners
- Builds and manages partnerships with community arts organizations
- Oversees the Partnership for the Arts and Humanities and the Arts Internship Program (\$2M budget)
- Leads and facilitates an arts advisory committee of internal and community stakeholders
- Oversees planning and execution of the Partnership for the Arts & Humanities Showcase
- Supervises one full-time staff

### Recreation Supervisor - After-School Arts & Humanities

#### Milwaukee Recreation

January 2025 – August 2025

- Supported management of the Partnership for the Arts & Humanities and Arts Internship programs
- Facilitated the grant review process by convening a panel of arts professionals to evaluate applications and recommend awards
- Developed and monitored professional service contracts with program partners
- Conducted site visits and coordinated events for program showcases and trainings
- Supervised one part-time staff

### Administrator & Teacher

#### Youth Initiative High School

August 2021 – July 2024, Viroqua, WI

- Developed and taught Humanities and Arts curricula
- Co-Chaired the Development Committee, organizing fundraising events such as art shows, banquets, and festivals, to enhance the school's financial stability and resource availability
- Managed event budgets
- Supervised adult and student volunteers for events
- Crafted grant proposals to secure funding for school programs
- Served on the Board of Trustees and Finance Committee

## Skills

- Program development, implementation, and evaluation in arts and humanities
- Contract management, compliance, and budget oversight
- Event planning and execution for arts-based initiatives
- Strong organization, attention to detail, and project management
- Strategic, creative problem solving and collaboration