

February 17, 2026

Jackie Q. Carter
Executive Secretary
City Service Commission
200 E Wells Street, Room 706
Milwaukee, WI 53202

Dear Executive Secretary Carter,

The City of Milwaukee Health Department (MHD) has evolved its Milwaukee Breast and Cervical Cancer Awareness Program (MBCCAP), which is a coordinator of the Wisconsin Well Woman Program (WWWP). WWWP provides crucial preventive health screenings for low-income persons who are uninsured or underinsured.

MBCCAP's mission is to address health equity by reducing breast and cervical cancer mortality rates in Milwaukee residents through education, outreach, screening, treatment, and community involvement.

In January 2025, the program experienced a leadership change with the promotion of the program manager to Deputy Commissioner. At the time, the program had two regular City employees, and one of them, Kudvaet Salas was regularly appointed as the Program Assistant III on March 17, 2025.

Until June 2025, the program sustained with the Deputy Commissioner and the current staff handling the workload. In June 2025, it was necessary to appointment Ms. Salas to the Health Project Supervisor position on a provisional basis while the recruitment for the position was conducted.

Since Ms. Salas's appointment, she has maintained the program requirements working with one regularly appointment staff member and a temporary employee. In January 2026 the regularly appointment employee was transferred to a position in another area of the department leaving Ms. Salas with one temporary employee. Ms. Salas has continued to meet the program requirements.

The MHD leadership is asking to pass Ms. Salas on probation in the Program Assistant III position since she was sustaining the program at the appointment level she was hired at, Program Assistant III, and doing the position of the higher-level Health Project Supervisor at the same time.

Lindsey O'Connor, Health Human Resources Administrator, and Jefflyn Brown, Deputy Commissioner of Clinical Services will be present at the City Service Commission meeting to answer any questions you may have.

Sincerely,

Signed by:



Michael F. Totora, PhD
Commissioner of Health