

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 7, 2023

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: July 7, 2023  
CCFN 230332

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DOA-ENVIRONMENTAL COLLABORATION OFFICE</u>			
10499	Envir. Sustainability Prog. Manager	2LX	4/2/22	
	<u>DEPT. OF CITY DEVELOPMENT</u>			
10482	Associate Planner	2EX	6/24/23	
10483	Housing Rehab Specialist	2GN	6/7/23	
	<u>COMMON COUNCIL-CITY CLERK</u>			
10459	Customer Service Representative II	6GN	5/31/23	
	<u>DEPT. OF EMERGENCY COMMUNICATIONS</u>			
10466	Emer. Comm. Systems Administrator	2LX	TBD	
10473	Emer. Comm. Bus. Intel. Analyst	2IX	NA	
	<u>FIRE DEPARTMENT</u>			
10487	Assistant Fire Chief (2 positions)	4RX	6/24/23 6/24/23	
10490	Deputy Chief, Fire (2 positions)	4OX	7/22/23 7/22/23	
10491	Deputy Chief, Fire	4OX	6/30/23	
10492	Battalion Chief, Fire (3 positions)	7MX	7/22/23 7/22/23 7/22/23	
10493	Fire Captain (3 positions)	4JN	7/22/23 7/22/23 7/22/23	
10494	Firefighter (60 positions)	4AN	NA	
10495	Fire Cadet (30 positions)	6BN	NA	
	<u>LIBRARY</u>			
10484	Library Business Analyst	2JX	6/17/23	
10485	Librarian III	2GN	7/9/23	
10505	Facilities Control Specialist	3SN	7/6/23	
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>			
10480	Program Assistant III	5IN	7/2/23	
10503	Administrative Assistant IV	5IN	5/1/22	
	<u>DPW-ADMINISTRATIVE SERVICES</u>			
10507	Marketing and Communications Officer	2JX	7/11/23	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
10441	Civil Engineer III	2IN	NA	
10454	Bridge Operator (2 positions)	8GN	5/31/23 NA	
10458	Office Assistant III	6FN	6/24/23	
10476	Civil Engineer II (2 positions)	2GN	NA NA	

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	<u>DPW-INFRASTRUCTURE SERVICES - CONTINUED</u>			
10477	Bridge Operator	8GN	NA	
10489	Program Assistant I	5EN	6/23/23	
10500	Street Repair Supervisor	1AX	2/17/23	
10504	Transportation Oper. Assistant (2 pos.)	9PN	5/27/03 8/1/23	
10512	Civil Engineer II	2GN	7/8/23	
	<u>DPW-OPERATIONS DIVISION</u>			
10496	Sanitation Supervisor	1AX	7/23/23	
10497	Fleet Services Welder	7ON	6/13/23	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>EMPLOYEES' RETIREMENT SYSTEM</u>			
10478	Management Accountant - Senior	2GX	6/26/23	
	<u>HEALTH DEPARTMENT</u>			
10472	Nutritionist	2DN	6/3/23	
	<u>POLICE DEPARTMENT</u>			
10508	Crime Analyst I	2HN	NA	
	<u>SEWER MAINTENANCE FUND</u>			
10481	Sewer Crew Leader (10 positions)	8LN	6/1/23 8/24/22 6/18/22 2/1/21 4/6/21 5/31/20 3/13/18 5/26/18 2/17/18 9/8/18	
	<u>DPW-WATER WORKS</u>			
10449	Water Repair Worker	8LN	6/3/23	
10460	Network Coordinator Associate	2EX	6/17/23	
10461	Water Chief Repair Worker	8PN	6/6/23	
10462	Water Meter Technician	7DN	6/10/23	
10463	Network Coordinator - Senior	2GX	6/12/23	
10465	Water Distribution Utility Inv.	8LN	6/12/23	

SCHEDULE B - FUND TRANSFERS

Fund Transfers listed were approved by the Finance & Personnel Committee

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>Dept. of Emergency Communications</u> 2023 Operating Expenditures  2023 Salaries	\$5,500,000	\$5,500,000	Prior to transferring position authority for the Police and Fire emergency call centers, the Dept. of Emergency Communications (DEC) operating funds were used to reimburse Police and Fire for their respective salaries. The MPD and MFD positions have been transferred to DEC for payroll administration and their salaries are now accounted for in the DEC salary account. This transfer reflects the change in accounting for the call center salaries.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous