

FINANCE & PERSONNEL COMMITTEE
CONTINGENT FUND REQUEST INFORMATION FORM

CC-8

DEPT.: DNS CONTACT PERSON & PHONE NO.: TRACY WILLIAMS X 2548

2002 OCT 30 AM 8:27
RONALD D. LEONHARDT
CITY CLERK
CITY OF MILWAUKEE

A. REASON FOR REQUEST (Refer to File 921360 for definitions)

- CHECK ONE: EMERGENCY CIRCUMSTANCES
 OBLIGATORY CIRCUMSTANCES
 FISCAL ADVANTAGE/COMPLIANCE WITH FISCAL MANAGEMENT PRINCIPAL

B. SUPPORTING INFORMATION

1. State the action requested, including the dollar amount and specific departmental account(s) to which the Contingent Fund appropriation would be made.

DNS has a backlog of structures that need to be razed and is requesting \$150,000 in contingent funds. These structures are both privately owned and city owned that are either fire damaged, severely deteriorated or structurally unsound. Specific Department Accounts are as follows:

DNS Razing Fund year 2002: Account #635506; Fund 0001; Program Code 3960; Dept. 6300; Class S162.

City Owned Fund: Account #635506; Fund 0170; Program Code 3963; Dept. 3600; Class G106; Budget 0000; Grant #CD5375040028

2. State the purpose of the action requested which includes the program, service or activity to be supported by the funding, as well as the objective(s) to be accomplished.

DNS contracts out for the demolition of city owned and privately owned buildings that are either fire damaged, severely deteriorated or structurally unsound. This contingent fund of \$150,000 would assist us in razing approximately 9 privately owned structures and 9 city owned structures for a total of 18 structures.

3. Describe the circumstances which prompt the request.

There was a reduction in funds in the special purpose account for budget year 2002 of \$400,000 for demolition of privately owned dwellings but the number needing to be razed has not decreased thereby creating a backlog. Secondly, the grant funds that cover the cost of demolition of city owned buildings has remained approximately the same but there has been an increase in the number of requests for demolition from DCD due to an increase in tax foreclosed properties. These grant funds were depleted by August 2002, which has created a backlog. Finally, the cost of demolition has increased due to additional regulations mandated by the DNR.

4. What are the consequences of not providing the program, service, or activity which is funded by this request?

Buildings scheduled for demolition will be on hold until funds are available from the 2003 budget. This may cause the backlog to perpetuate into 2003 for both city owned and privately owned buildings. This will affect our ability to raze and remove condemned building in an efficient and timely manner. Fire damaged, severely deteriorated or structurally unsound structures that are not razed and removed in a timely and efficient manner are dangerous to the surrounding neighborhood and frequently become targets for vandalism, illegal activities, and new fires. This causes the city to use additional resources to maintain and control these properties.

5. Explain why funds authorized in the Budget are insufficient to provide for the program, service, or activity in question.

An amendment was passed allowing for DNS razing fund to be reduced by \$400,000 for the 2002 budget. In 2002, the number of building referred to condemnation has remained the same and the cost of razing a structure has either remained the same or has increased due to additional regulations mandated by the DNR. The number of city owned building referred to DNS by DCD has increased due to an increase in tax foreclosed properties.

5 a. Are there any unexpended funds in the departmental control account for which this appropriation is requested, that could be used to fund this request?

NO

5 b. What are the consequences of using budgeted operating funds for this request?

Other budgeted services would not be performed.

6. State why funding was not included in the Budget

The initial budget for 2002 special purpose account for razing structures was \$2,000,000. This budget was reduced by \$400,000 through an amendment in 2001.

7. Will the conditions prompting the request be limited to the current year, or will they continue into the following year?

Will continue into following year.

8. Has your department made a similar Contingent Fund request in previous years?



YES



NO

* If yes, what is the most recent year the request was made? 1996

9. Will this funding be used to implement provisions of a collective bargaining agreement?



YES



NO

10. Will the funding being requested provide a level of service authorized by the Budget?



YES



NO

* If yes, why can't your department accomplish the authorized service level with the authorized funding level?

11. Will the requested funding provide a level of service higher than that authorized by the Budget?



YES



NO

* If yes, why is a higher service level necessary?

It will allow DNS to raze approximately 18 additional privately owned and city owned structures.

* What is the estimated amount of additional service units to be provided if the entire Contingent Fund request is approved?

Approximately 18 structures.

12. What Performance Measures and sub-measures are affected by this request, and what are the anticipated changes if the entire Contingent Fund request is approved?

This request would allow DNS to demolish approximately 9 privately owned and 9 city owned structures. If entire contingent fund request is approved, DNS will be able to reduce a backlog by bidding and demolishing city owned and privately owned fire damaged, severely deteriorated or structurally unsound buildings.

13. What reductions to performance measures are expected if the request is not approved?

Buildings scheduled for demolition will be on hold until funds are available from the 2003 budget. This may cause the backlog to perpetuate into 2003 for both city owned and privately owned buildings. This will affect our ability to raze and remove condemne building in an efficient and timely manner.

14. Is any grant funding associated with the program, service, or activity pertaining to the request? YES NO

* If yes, name the grant and current year amount.

Grant #CD5375040028 in the amount of \$370,000 was utilized to raze city owned buildings.

15. Will the program, service, or activity affect any electronic data processing system? YES NO

The following questions only apply to Contingent Fund requests which transfer appropriations into capital purpose accounts:

16. Does this request transfer an appropriation into a capital purpose subaccount? YES NO

* If yes, are similar projects planned and funding available in a capital purpose (parent) account for the current year?

17. Why is the project for which Contingent Funds are requested more important than other similar projects?

18. Does this request fund a project outside the normal order of planned projects of a kind which are funded through a capital purpose (parent) account for the current year? YES NO

* If yes, what is the consequence of deferring the lowest priority planned project until next year?

19. Was this project included in the Department's Budget request?

YES

NO

* If not, why not?

C. THANK YOU FOR YOUR COOPERATION. PLEASE SEND COPIES OF YOUR RESPONSE TO:

STAFF ASSISTANT, ROOM 205, CITY HALL (6 COPIES)

SPECIAL ASSISTANT, FINANCE & PERSONNEL COMMITTEE, ROOM 205, CITY HALL

FISCAL RESEARCH SUPERVISOR, ROOM B-4, CITY HALL (2 COPIES)

BUDGET & MANAGEMENT DIRECTOR, ROOM 307, CITY HALL (2 COPIES)

**If you have any questions about the completion of this form, you may call the
Fiscal Research Supervisor at extension 2299.**