

Reply to Common Council File No. 001348

From DOA-Budget and Management Division

January 22,2001

Ref: 010034
(01)

Common Council File 001348 contains a report from the Department of Employee Relations (DER). The report recommends various classification and pay changes. The report also contains the necessary salary and positions ordinance changes.

Department of City Development

Reclassify and make pay changes for one position of Administrative Assistant II, salary grade 445, to Credit Services Specialist, salary grade 001. This change results in no fiscal impact; both salary and benefits are reimbursed by MEDC.

Library

Reclassify and make pay changes for one position of Heating & Ventilating Mechanic III, salary grade 262, to Facilities Control Specialist, salary grade 599. **The fiscal impact of this change for 2001 is \$22,195.**

Classify and make pay changes for one new position of Librarian II, salary grade 545 as a result of position changes in the 2001 budget. This position is a State of Wisconsin grant-funded position. The classification for this position is not effective until July 1, 2001.

Health

Retitle two positions in the Health Department. These positions were retitled as part of the 2001 adopted budget.

Comptroller

Reclassify and make pay changes for two positions in the Comptroller's Office as a result of position changes in the 2001 budget. The fiscal impact of these changes was accounted for during the budget process.

Common Council-City Clerk

Classify and make pay changes for one new position of License Division -Special Assistant, salary grade 006. This position is new in the 2001 budget. The fiscal impact of this change was accounted for during the budget process.

Election Commission

Classify and make pay changes for one new position of Customer Service Representative H, salary grade 435. This position was approved as part of the 2001 adopted budget. The fiscal impact of this change was accounted for during the budget process.

Department of Public Works –Administrative Services Division

Classify and make pay changes for one new position of Parking Enforcement Assistant Manager, salary grade 006. This position was approved as part of the 2001 adopted budget. The fiscal impact of this change was accounted for during the budget process.

Classify and make pay changes for four new positions of Lead Parking Checker, salary grade 508. These positions were approved as part of the 2000 budget. The fiscal impact of this change was accounted for during the budget process.

Department of Public Works – Water Works

Reclassify and make pay changes for four positions in the Department of Public Works-Water Works. **The fiscal impact of these changes in 2001 is \$32,174.**

Department of Administration – Budget & Management Division

Classify and make pay changes for one new position of Program Assistant I, salary grade 460. This position was new in the 2000 budget but had not been filled. The fiscal impact of this change was accounted for during the budget process.

Department of Administration – Information Technology and Management Division

Classify and make pay changes for three new positions in the Information Technology and Management Division. These are new positions in the 2001 budget. The fiscal impact of these changes was accounted for during the budget process.

Mayor’s Office

Classify and make pay changes for one new position of COMPASS Project Policy Director, salary grade 011. This position is new in the 2001 budget. The fiscal impact of this change was accounted for during the budget process.

RECOMMENDATION: WE DEFER TO THE RECOMMENDATIONS PROVIDED BY DER. IF THE COMMITTEE WISHES TO APPROVE THESE CHANGES, THE ATTACHED REPORTS CONTAIN THE NECESSARY POSITIONS AND SALARY ORDINANCE CHANGES.

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