

INTERDEPARTMENTAL COOPERATION AGREEMENT

MEMORANDUM OF UNDERSTANDING

2001 CDBG/HOME GRANT AWARDS

This agreement, entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2001;

WHEREAS, the City of Milwaukee \_\_\_\_\_

(the "Department") has received an appropriation of 2001 Community Development Block Grant funds pursuant to Common Council Resolutions No. **000849, 000850, 000851, 000852, 000853, 000854, 000855, 000856, 000857, 000858, 000859, 000860, 000861, 000862, 000863, 000864, 000865, 000867, 000868, and 000869** (hereinafter referred to as "the 2001 CDBG Funding Resolutions"); and

WHEREAS, pursuant to Common Council Resolution No. **000867**, the Department is authorized to enter into such contracts and subcontracts as may be required within the limits of the respective approved project budgets set forth in the 2001 CDBG Funding Resolutions; and

WHEREAS, pursuant to Common Council Resolution No. 74-92-5v, the Department and CBGA are entering into this cooperation agreement with respect to the expenditure by the Department of the 2001 CDBG funds appropriated in the 2001 CDBG Funding Resolutions; and

WHEREAS, CBGA and the Department desire to set forth in this agreement the terms and conditions for administration and expenditure of CDBG Funds appropriated to the Department for 2001; and

WHEREAS, execution and delivery of this agreement on the City's part was approved by resolution of its Common Council in file no. **001154**, adopted on **December 15, 2000**;

NOW, THEREFORE, in consideration of the promises and the mutual agreements contained herein, CBGA and the Department agree as follows:

I. DEFINITIONS

As used in this agreement, the following terms shall have the respective meanings set forth below:

"2001 CDBG Funding Resolutions" means City of Milwaukee Common Council Resolutions No. **000849, 000850, 000851, 000852, 000853, 000854, 000855, 000856,**

000857, 000858, 000859, 000860, 000861, 000862, 000863, 000864, 000865, 000867, 000868, and 000869, as amended from time to time by lawful action of the Common Council or its Community Development Policy Committee.

"CBGA" means the City of Milwaukee Community Development Block Grant Administration.

"CDBG Funds" means the City of Milwaukee's 2001 allocation of Community Development Block Grant funds from the United States Department of Housing and Urban Development.

"Project Budgets" means the approved project budgets set forth in the 2001 CDBG Funding Resolutions, and the proposal(s) submitted by the Department, copies of which are attached hereto.

"Department" means the City of Milwaukee \_\_\_\_\_

## II. USE OF CDBG FUNDS

The Department and CBGA agree that CDBG Funds shall be used only for the purposes, and subject to the limitations on dollar amounts and activities, set forth in the Project Budgets.

## III. COMPLIANCE WITH FEDERAL LAW

The Department agrees that all expenditures of CDBG Funds shall comply with all federal, state and local law and regulations governing the use of CDBG funds.

## IV. TERM OF AGREEMENT

The term of this agreement shall begin on January 1, 2001 and shall terminate on December 31, 2001, unless extended by lawful action of the Common Council or the City of Milwaukee Community Block Grant Administration.

## V. BOOKS AND RECORDS

The Department shall keep proper books and records of account with respect to its performance of this agreement, and shall maintain such books and records for a period of 6 years following the end of the year to which such records and accounts pertain. During such period, CBGA or the City Comptroller shall have the right, at any time during normal business hours and on reasonable notice, to inspect, audit and make extracts from such books and records.

VI. REPORTS AND INFORMATION

The Department shall file with CBGA the reports listed in the Reporting Schedule at the times specified therein.

VII. METHOD OF PAYMENT

Compensation and/or reimbursement for services or expenses permitted under this agreement shall be made pursuant to the policies and procedures adopted by the City Comptroller.

VII. DCD VACANT LAND MAINTENANCE AND LAND MANAGEMENT PROGRAM

The Department of City Development and each subrecipient or vendor contract entered into for the purposes of the DCD Vacant Land Maintenance and Land Management Program shall contain requirements that:

- (1) grass must be mowed when it exceeds six (6) inches in length;
- (2) If grass exceeds six (6) inches in length and is mowed, all grass clippings must be completely removed from the lot(s) and disposed of properly;
- (3) fence row clean-up must be included each time lots are mowed; and
- (4) litter must be picked up from lots prior to mowing.

IN WITNESS WHEREOF, the foregoing agreement has been executed by the parties hereto as of the date set forth above.

COMMUNITY BLOCK GRANT ADMINISTRATION OF THE CITY OF MILWAUKEE

By: \_\_\_\_\_  
Block Grant Director

Date: \_\_\_\_\_

CITY OF MILWAUKEE DEPARTMENT OF

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By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

This document was drafted by  
the Office of the City Attorney.

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