

LANGUAGE ADDITIONS TO FPC
RULE XV AND THE CITIZEN
COMPLAINT INTAKE GUIDELINES



ADDITIONS

1. Complaint forms and instructions for filing with MPD and FPC available in English, Spanish, Hmong, and other languages deemed appropriate by parties (IV.D.1.a);
2. Complaint forms available on MPD and FPC websites and public libraries and police district stations (IV.D.1.b);
3. Complaints shall be accepted in person, by phone, by mail, via email, or by any other means, and will work to develop online submission via the MPD and FPC websites (IV.D.1.c);
4. MPD and FPC staff who accept complaints are trained not to, and in practice do not, discourage the filing of any complaint from a member of the public (IV.D.1.d);
5. Complaints shall not be notarized (IV.D.1.e);
6. Complainants shall be interviewed if an investigation is prompted by a complaint. The interview shall take place someplace other than police headquarters, unless the person voluntarily agrees to being interviewed at a police facility (IV.D.1.g);
7. FPC maintains practice of investigating all plausible complaints by public submitted to FPC (IV.D.5.a);
8. FPC provides to the Chief for further action any officer receiving 3 or more complaints in 90 days and officers who receive 3 or more complaints over a rolling one-year period shall be referred for Early Intervention Program (IV.D.5.e);
9. FPC Investigators will conduct all investigations in an unbiased manner. This includes avoiding hostile questions or applying their own moral judgments related to dress, grooming, income, lifestyle, or known or perceived criminal history of complainants. Investigators shall not give greater weight to officer testimony than to the testimony of complainants, shall write summaries containing established facts rather than judgments, and shall recommend dispositions that are fair, consistent, and justified (IV.D.1.j)

REASONING

- Additions track with language from the *Collins* Settlement
- Additions would bring policy into agreement with practice
 - Both documents are posted publicly and relied upon for insight into the complaint process
 - Consistency will make the process more transparent for members of the public
- Accurate written policy will help to guide the training process for new investigators