

26035



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN 30 DAYS OF ASSESSED CHARGES.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

**IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED**

**PLEASE READ CAREFULLY:**

This Board may only determine if the City Department followed proper administrative procedures. It cannot hear appeals as to whether a Building Order is valid or not (those must be appealed to the Standards and Appeals Commission).

TO: Administrative Review Appeals Board  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2221

DATE: 2/24/2026

RE: 3672 S 20th St Milwaukee, WI 53221  
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by DEPARTMENT OF PUBLIC WORKS - OPERATIONS  
(Name of City Department) DIVISION

Amount of the charges \$ 354.95

Charge relative to: "SIDEWALKS TO BE KEPT CLEAN"

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

AS A FIRST-TIME HOMEOWNER, I WAS UNAWARE OF THIS ORDINANCE, AND AT THE TIME OF THE INCIDENT IN QUESTION, WE HAD BEEN DEALING WITH AN ILLNESS AND DIDN'T EVEN REALIZE THERE WAS SNOW ON THE SIDEWALK. I RECEIVED NO NOTICE, I ONLY FOUND OUT WHEN SOMEONE SHOWED UP TO CLEAR IT AWAY. THEY TOLD ME I SHOULD HAVE RECEIVED NOTICE.

Signature

CHASE HOFFMAN

Name (please print)

3672 S 20th St  
Milwaukee, WI 53221  
Mailing address and zip code

414.719.1229  
Daytime phone number



Department of Public Works - Operations Division  
 Zeidler Municipal Building - -  
 TELEPHONE:

Make check payable to the City of Milwaukee. Check payments must be payable in U.S. dollars and be drawn on a U.S. bank. Payment receipt is only valid after check payment clears all banks.  
 When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

February 03, 2026

CHASE HOFFMAN  
 ERIN PFAFF-HOFFMAN  
 3672 S 20TH ST  
 MILWAUKEE, WI 53221

Record ID: PWCF-26-00597  
 Violation: Sidewalk Snow/Ice  
 Address: 3672 S 20TH ST  
 Taxkey: 5510677000  
 Notice Date: 01/27/2026  
 Amount Due: \$\$\$354.95

Your property has been found in violation of City of Milwaukee Ordinance No. 116-8, sidewalks to be kept clean. **\$354.95 is now due. Future violations of this ordinance will result in escalating fees.**

**Please take action now to pay this special assessment.**

**Pay Online**

(Credit /Debit Card or E-Check)  
[milwaukee.gov/dpwpayment](http://milwaukee.gov/dpwpayment)  
 Enter the Record ID # found on the coupon below.

**Pay In Person**

(Cash or Check only)  
 Present coupon below with payment during normal working hours:  
 OFFICE OF THE CITY TREASURER  
 AT CITY HALL

**Pay by Mail**

(Check or Money Order only)  
 Send coupon below with check or money order to:  
 OFFICE OF THE CITY TREASURER  
 200 E WELLS ST

**If not paid within 30 days, an additional \$10 administrative fee will be incurred and added to your next property tax bill. If you fail to pay the full amount of your property tax bill, including the special assessments and charges, your property will be eligible for in rem tax foreclosure action by the City of Milwaukee under Section 75.521, Wisconsin State Statutes, or you may be subject to a personal civil action by the City of Milwaukee under Section 74.53, Wisconsin State Statutes.**

To appeal these charges, print the appeal application available online at [milwaukee.gov/appealform](http://milwaukee.gov/appealform). You may also request an appeal application by calling (414) 286-CITY(2489). Return the appeal application along with the \$25 appeal filing fee to the Administrative Review Appeals Board, 200 E Wells St, Rm 205, **within 120 days** of the date of this letter.

By law, written notification to property owners/tenants in violation of this ordinance is not required. As a courtesy, a notice was posted on your property (unless that property is a vacant lot) for compliance. To sign up for email notifications of Forestry and Sanitation Services property violations; visit [milwaukee.gov/enotify](http://milwaukee.gov/enotify) and subscribe to location based service notifications.

If you have any questions regarding these charges, please contact the City of Milwaukee Call Center at (414) 286- CITY

Please detach and return with payment for City of Milwaukee DPW Snow Removal Charge

**A \$10 late fee will be added if not paid by: 03/05/2026**

Bill To  
 CHASE HOFFMAN  
 ERIN PFAFF-HOFFMAN  
 3672 S 20TH ST  
 MILWAUKEE, WI 53221

Record ID PWCF-26-00597

Make Checks  
 Payable To

City of Milwaukee

Amount Due \$354.95

Mail To  
 Office of the City of Treasurer  
 PO Box 514062  
 Milwaukee, WI 53203-3462

In person payments can be made at:  
 Office of the City of the Treasurer  
 City Hall, Room 103  
 200 E Wells Street

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**Receipt of ARBA Fee**

Date:	Monday, March 2, 2026
Received Of:	Chase Hoffman Erin Pfaff-Hoffman
Property at:	3672 S 20 <sup>th</sup> Street
Received By:	Joanna Urtiz Mail in
Check # (If Applicable):	Money Order# 10918686148
Amount:	\$25.00