



Department of Neighborhood Services
Inspectional services for health, safety and neighborhood improvement

Preston D. Cole
Commissioner

Thomas G. Mishefske
Operations Manager

January 23, 2017

Alderwoman Milele Coggs, Chair
Finance & Personnel Committee
City Hall, Room 205

Re: Request for changes to the 2017 Positions Ordinance

Dear Ms. Coggs,

The Department of Neighborhood Services is submitting this communication for introduction at the February 1, 2017 Finance and Personnel Committee meeting. This file reflects a proposed change affecting the Plumbing Inspector positions in DNS.

All inspector positions in DNS, with the exception of Plumbing Inspectors, are authorized private auto allowance. The Plumbing Inspectors currently drive City cars that are rented from the Department of Public Works. We intend to change this practice and to have the Plumbing Inspectors drive their own private vehicles. This would require them to be reimbursed for miles driven on City business.

Therefore the Department of Neighborhood Services requests the 2017 Positions Ordinance be amended as follows:

Under Department of Neighborhood Services, Plumbing Inspection Section, add (X) to the 10 Plumbing Inspector positions and under Cross Connection Section, add (X) to the 12 Plumbing Inspector positions.

Plumbing Inspection Section

Plumbing Inspection Supervisor (X)	1
Plumbing Inspector	10
Sprinkler Construction Inspector (X).....	4
Office Assistant II	1
Office Assistant III	1

Cross Connection Section

Plumbing Inspection Supervisor (X)	2
Plumbing Inspector.....	12
Office Assistant III	2
Office Assistant II	1



Please do not hesitate to contact me at 286-6344 or Lynne Steffen, Business Operations Manager at 286-2563, should you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Preston D. Cole". The signature is fluid and cursive, with a large initial "P" and "D".

Preston D. Cole
Commissioner

C: Eric Pearson, Budget Office