

Sherri Reed Daniels
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Objective: Seeking employment in a fast-paced organization where I can contribute my skills and talents, working to enhance the social and economic well-being of the Milwaukee community.

Qualifications:

- Plan and coordinate programs.
- Conduct community outreach and community organizing.
- Develop orientations and training.
- Coordinate healthcare and human services for children.
- Organize and conduct meetings.
- Monitor government regulations.
- Write reports.
- Excellent communication skills.

Work Experience:

- 2001-Present The Counseling Center of Milwaukee, Inc. Milwaukee, WI
Women to Women HIV Prevention Program Coordinator
- Recruit, screen, select and supervise prevention facilitators.
 - Establish working relationships with community organizations.
 - Maintain program documentation, statistics and outcome data.
 - Prepare monthly, quarterly and annual reports.
 - Work with the established program budget and expenses.
 - Attend regular meetings with funding sources, coalitions and other HIV-prevention activities and events.
- 1995-2000 Mary Mohoney Health Services Milwaukee, WI
Outreach Specialist
- Supervised outreach staff.
 - Prepared monthly, quarterly and annual reports.
 - Assisted in the planning, implementation and evaluation of outreach activities.
 - Advocated for families receiving W2, healthcare and foodstamp benefits.
 - Recruited parents for policy and committee groups.
 - Conducted home visit assessments.
 - Assisted in housing for the homeless.

1988-1995 Milwaukee Public Schools Milwaukee, WI
Personnel Chair for Chapter I/Title I

- Parent coordinator for Maryland Avenue School.
- Conducted presentations to inform parents of federal regulations and programming.
- Served on planning committee for regional and national conferences.
- Facilitated and presented workshops at conferences.

1989-1993 Bayside Garden Center Milwaukee, WI
Customer Service Assistant

- Transplanted and seeded plants.
- Created floral arrangements.

Organizations:

2005-Present Wisconsin HIV/AIDS Prevention Statewide Community Planning Council Milwaukee, WI
 Committee Member

2002-Present Black Health Coalition African-American HIV/AIDS Task Force Milwaukee, WI
 Committee Member

1999-Present Housing Authority of the City of Milwaukee Milwaukee, WI
 City-wide Resident Advisory Board Member

1998-Present Medical College of Wisconsin Milwaukee, WI
 Multi-Dimensional Education Program Committee Member

1992-Present Hillside Terrace Resident Organization Milwaukee, WI
President
 Assisted in the development and implementation of a 48-million-dollar revitalization development project. Coordinate and conduct monthly public information meetings. Managed Tenant Opportunity Program (TOP) grant to increase resident self-sufficiency. Established food pantry for surrounding community.

Education/Training:

2005	<u>Center for Disease Control and Prevention</u> SISTA (Sisters Informing Sisters about Topics on AIDS)
2002	<u>The Counseling Center of Milwaukee, Inc.</u> Group Facilitator Training
2001	<u>Wisconsin Women's Business Initiative</u> Start Smart – Business Planning
2000	<u>American Red Cross</u> Facts on AIDS
1999	<u>Waymon, Winston & Associates</u> Resident Management, Peer Lending, Home Ownership, Investment
1996	<u>James Mosley & Associates</u> Board Leadership and Training certificate
1996	<u>Tyler Brown & Corporation</u> Self-sufficiency and Motivation certificate
1995	<u>Black Health Coalition</u> Bookkeeping and Accounting certificate
1995	<u>University of Wisconsin-Extension</u> Leadership Training