



Fire Department

Mark Rohlfing
Chief
Michael L. Jones
Assistant Chief

June 25, 2010

Alderman Michael Murphy
Members of the Finance & Personnel Committee
200 East Wells Street
Milwaukee, WI 53202

Dear Alderman Murphy:

Attached please find a draft resolution requesting that I be authorized to substitute my attendance at the Fire-Rescue International Conference being held August 24-28, 2010 in Chicago, Illinois for the previously approved Wisconsin State Fire Chiefs' Conference which I was unable to attend.

In addition, I am requesting that I be authorized to substitute Assistant Chief Jones' attendance at the Fire-Rescue International Conference being held August 24-28, 2010 in Chicago, Illinois for the previously approved Metropolitan Fire Chiefs' Conference which I was unable to attend.

I appreciate your consider of this request and would be happy to respond to any questions that you or other members of the Finance & Personnel Committee may have.

Sincerely,


MARK ROHLFING
Chief

MR/cf
attachment
Letters&Memos\Alderpers\Murphy Chiefs Conference Substitution