

Ref: CC File No. 080664
08025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: October 22, 2008

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: October 22, 2008

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>COMPROLLER</u>				
8421	Accounting Program Asst. III	440	NA	
<u>FIRE DEPARTMENT</u>				
8425	Deputy Chief	865	10/12/08	
8426	Battalion Chief	863	11/16/08	
8427	Fire Captain	857	11/16/08	
8428-29	Fire Lieutenant (2 positions)	856	11/16/08	
			10/22/08	
8430	Heavy Equipment Operator	853	11/16/08	
8431	Office Assistant II	410	10/5/08	
<u>HEALTH DEPARTMENT</u>				
8422-23	Public Health Nurse (2 positions)	666	TBD	
			10/16/08	
8424	Public Health Nurse	666	9/27/08	
<u>LIBRARY</u>				
8432	Personnel Analyst Sr.	5	TBD	
<u>MUNICIPAL COURT</u>				
8433	Network Analyst Sr.	591	9/5/08	
<u>POLICE DEPARTMENT</u>				
8434-38	Captain of Police (5 positions)	839	9/22/08	
			9/22/08	
8439-41	Lieutenant of Detectives (3 positions)	836	TBD	
8442	Administrative Lieutenant of Police	836	10/15/07	
8443-44	Office Assistant III (2 positions)	425	4/20/08	
			8/24/08	
8445-69	Police Aide (25 positions)	480	NA	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
8470	Electrical Mechanic	978	9/23/08	
8471-72	Electrical Worker (2 positions)	974	9/10/08	
			4/8/07	
<u>DPW-OPERATIONS DIVISION</u>				
8301	Office Assistant II	410	7/13/08	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>DOA-COMMUNITY BLOCK GRANT ADMIN.</u>				
8473	Grant Monitor	6	10/18/08	
<u>EMPLOYEES' RETIREMENT SYSTEM</u>				
8474	Records Technician II	410	9/21/08	
<u>HEALTH DEPARTMENT</u>				
8475	Public Health Nurse	666	10/30/08	

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I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
8476	<u>LIBRARY</u> Management Librarian	7	1/1/09	
8477	<u>DPW-PARKING FUND</u> Communication Assistant III	445	TBD	
8478	<u>DPW-WATER WORKS</u> Water Distribution Scheduling Mgr.	8	10/19/08	
8479	Water Distribution Field Supervisor	5	8/1/08	
8480	Water Plant Steamfitter/HVAC Spec.	287	7/12/08	
8481-82	Communications Asst. V (2 positions)	460	9/17/08 11/1/08	

Finance and Personnel Meeting: October 22, 2008

Department Account Name	Amount of Transfer		Reason
	From	To	
Dept. of Employee Relations Worker Comp Employer Compl Basic Plan Claims Worker's Compensation	\$25,000.00 \$750,000.00	\$775,000.00	Funding will be used to cover anticipated shortfalls in the worker's compensation claims account and maintain enough fund liquidity to make monthly payments. At the end of the third quarter, approximately 90% of the budget has been expended. This is one of two transfers that is anticipated before year end. The worker's compensation account is projected to be \$1.5 million over budget in 2008.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters